



410 W FM 120, Pottsboro, TX 75076

Phone: (903) 664-5200 • Email: contact@texomans.com

# Device Mail-In Form

Note: All personal information is held securely in accordance with appropriate legislation, is confidential and treated appropriately.

### Client Information:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Street Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### Device Information:

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Operating System: \_\_\_\_\_

Password / PIN: \_\_\_\_\_ Serial# / IMEI / MEID\*: \_\_\_\_\_

Is the device under warranty:  Yes  No If YES, Manufacturer: \_\_\_\_\_

### General Description of Problem:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Important File Locations (If Any):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By sending your device, you accept that we cannot guarantee that your item can be fixed or that the repair will leave data intact. We may find unexpected damage inside your device and will report it to you.

**Phones & Tablets:** Send only your phone and battery. Do not send your charger, SIM card, or memory card. We are not responsible for any additional items.

**Laptops:** Please include the battery and charger as we will likely need these for testing purposes.

We strongly advise that you ship your device to us with both insurance and delivery confirmation. You may use any carrier you choose but we rely on UPS as our preferred shipping provider. After your device is shipped we will return it to you via UPS with insurance and delivery confirmation. You will be billed for return shipping.

\*The serial number, IMEI or MEID is printed on your electronic device typically inside the battery cover or you may find it under the settings of the device, or on an outer label for laptops and desktops.

We accept all major forms of credit cards. We accept payment over the phone or by PayPal.

**We Appreciate Your Business!**



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**You may use the following template and affix it to your box**

----- Please Print & Cut -----

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